



## Lesson Plan, Windows 11 with JAWS Lesson 6

As you introduce this lesson to students be sure to let them know they should use the keyboard and not the mouse. Mouse users should be encouraged to hover the mouse over different objects to view available tooltips and for orientation but encourage them to use the keyboard as an alternative, and faster way to accomplish certain tasks.

### Objectives & Outcomes

Students will be able to identify, describe, define, and/or perform the steps outlined below:

- Locate and navigate to the pinned area of the Taskbar
- Explore the apps pinned to the Taskbar on their computer, noting their position in order
- Remove and add pinned buttons for apps to the Taskbar
- Rearrange the buttons for apps in the Taskbar

### Materials Needed

- Internet access (optional)
- Computer with a full-sized keyboard (provide USB or wireless full-sized keyboards for any laptop computer users)
- Windows 11 installed
- Screen reader installed (JAWS, NVDA, etc.), optional but recommended for visual highlighting as well as voice output of control types
- Headsets
- Handouts (see below)

For this lesson, JAWS or other screen readers may be used if desired. If you plan to install JAWS ahead of time on computers in a lab setting, please review the **dSurf recommended JAWS settings for classroom environments** document for helpful suggestions.

If some participants choose not to use JAWS, advise them that they will hear JAWS speech output in the recordings of the instructor's PC. JAWS speech output from JAWS is to be viewed primarily as an auditory resource (i.e., a describer of the events happening on the PC) for the purposes of these lessons. However, the lessons are written from a keyboard-user perspective and work well with screen reading software. Participants who use or require screen reading software are encouraged to

participate and should be allowed to install the assistive technology of their choice, if possible.

## **Handouts**

Prepare print, electronic, and/or braille copies of handouts for the class ahead of time:

- **Lesson text for Lesson Six** (accessible PDF - use on class PCs or print, etc.)
- **Vocabulary List for Lesson Six** (accessible PDF)

## **Opening to Lesson**

The instructor should begin by asking the student or participants some broad questions about their experience with the Windows 11 Taskbar, including:

- Why does it matter which apps are pinned to the Taskbar?
- Why does it matter which order the pinned apps occupy on the Taskbar?

Give the students handouts as well as any other materials. Discuss the handouts in broad terms, and make sure to let the students know they will learn these terms during the lesson, and not to worry about them now other than to just get an overview.

Mention and read the definitions of four of the more common vocabulary terms, such as the following:

- Taskbar
- All Apps button in the Start menu
- Context menu
- Taskbar corner and System Tray

Discuss these in broad terms with the participants.

## **Body of Lesson**

Make sure each student has a computer (with JAWS installed, optional) to use for the lessons.

Explain the assignment to students:

- Open lesson six and watch the video while reviewing the online notes or transcript for the lesson. Explain that they will have 20 minutes to view the YouTube video, which is [12:04] in length.
- After the time has elapsed, ask the students their impressions of the video and what they learned while watching it.
- Discuss the responses.
- Identify some of the tasks the students think they need to work more with.

- Have students list the positive benefits of using the Windows keystrokes to launch apps pinned to the taskbar

## **Independent Practice**

Have each student follow the instructions in lesson six beginning with an exploration of the pinned apps on the Taskbar of the PC they are using. Have the participants write down or make note of the order of the buttons on the Taskbar.

Next, have the students follow the instructions for pinning an app to the Taskbar.

After pinning an app successfully have the students remove an unwanted app from the Taskbar.

Finally, have the students rearrange the apps on the taskbar of their PC following the lesson instructions.

Float around the room and assist those in need.

## **Closing**

Thank the students for participating. Discuss the things they want to work on going forward. Engage them with a discussion of using the keyboard and other forms of input in Windows 11. Finally, encourage students to move on to lesson seven when they are ready.